Class Code 7336

**CLASS TITLE: EDUCATIONAL INTERPRETER II**

**QUALIFICATIONS:** 1. High school diploma or equivalent **AND** Graduation from an Interpreter Training Program.

2. Meet Continuing Educational Requirements as outlined in 201 KAR

39:090.

3. Must hold Temporary License or Full License issued by the Kentucky

Board of Interpreters for the Deaf and Hard of Hearing per KRS 309.300-319 under 201 KAR 39:030 or 201 KAR 39:070 and obtain

Continuing Educational Requirements as outlined in 201 KAR 39:090.

4. **If License is temporary, actively working with a mentor to achieve full licensure.**

5. Such additional qualifications as the Superintendent of Board may find appropriate and acceptable.

**REPORTS:** Principal and Teacher of the Hearing Impaired

**SUPERVISES:** Not Applicable

**JOB GOAL:** Serve as an integral member of the educational team-serving students

who are deaf or hard of hearing in the educational environment according to the specifications of the student’s Individualized Education Program (IEP). This environment includes the classroom, laboratory, field trip, assembly, and other educational sites that are deemed appropriate for student learning.

**BASIC FUNCTION:** Apply interpreting and/or transliterating of English and signed concepts in the educational environment to facilitate communication between

Deaf and hard of hearing students and other students, faculty, staff, or visitors via specialized vocabularies including, but not limited to, American Sign Language, English-based sign language, cued speech, and/or oral transliterating.

**PERFORMANCE RESPONSIBILITIES**

1, Perform recognized interpreting and/or transliterating skills to facilitate communication between deaf

and hard of hearing students and others. These may include, but are not limited to:

\*Class preparation time; such as, the review of written material

\*Specialized development; such as, the preview of audio/video material

\*Parent/teacher conferences

\*Provision of note taking services

2. Attend classes with deaf and hard of hearing students to interpret lectures, discussions, and other

audible classroom activities.

3. Interpret into spoken English the question and verbal presentations of deaf and hard of hearing

students.

4. Assist deaf and hard of hearing students in communicating with students, faculty, staff, visitors, and

Others.

5. Interpret at meeting, conferences, appointments, and during other educational activities, such as field

Trips and assemblies.

6. Serve as a professional member of the education team in the appropriate Admissions and Release

Committee process providing input on successful strategies, student strengths, student

Weaknesses, and student progress.

7. Utilize planning time to meet with teachers and staff as deemed appropriate by the educational

team and/or supervisors.

8. Work independently with some direction.

9. Participate in professional development as relevant to the interpreting experience.

10.Adhere to procedures including confidentiality and health and safety practices as specified by

Federal, State, and Local Education Agency requirements.

11.**Prepare for demanding course material as necessary for successful interpreting and/or**

**transliterating.**

12**.Establish and maintain cooperative and effective working relationships with Deaf and Hard-of-**

**Hearing students and others.**

13**.Knowledgeable of American Sign Language, Signed English, Signed Exact English and/or other**

**Recognized modes of communication used within the Deaf and Hard-of Hearing community.**

14.**Uses correct English usage, grammar, spelling, punctuation and vocabulary.**

15.**Values, behavior, and language of the American Deaf culture; stays abreast of Legal rights**

**of the Deaf and Hard-of-Hearing and Interpreter Code of Ethics as outlined in KRS 309.300-319**

**under 201 KAR 39:120.**

16.Perform other duties assigned by the Principal, Supervisor, Director of Special Education, or the

Superintendent as related to communication accessibility of assigned student(s), but only if

duties do not interfere with the communication accessibility of assigned student(s).

**TERM OF SERVICE:** Salary and workdays/jobs to be established by the Board

**EVALUTAION:** Performance of this job will be evaluated in accordance with provisions

of the Board’s policy on Evaluation of Classified Personnel.

**APPROVED BY:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REVIEWED AND AGREED TO BY:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(Employee)**